

# POTTAWATTAMIE COUNTY SHERIFF'S OFFICE

Sheriff Jefferey D. Danker

Chief Deputy John D. Reynolds

Communications Center  
Director Robert Andersen  
Assistant Director Christine Wake



Jail  
Jail Administrator Stu DeLaCastro  
Assist. Administrator Carol Durham

Phone: 712.328.5739  
Fax: 712.328.4843

Phone: 712.890.2250  
Fax: 712.890.2220

## BIDDER REGISTRATION FORM

All bidders must register before each Sheriff's Sale by providing a **valid state issued identification** (driver's license or state issued identification card) and completing this form. Upon completion of this form, each bidder (whether an individual or company) will be issued a badge number. Bidders will be required to use their assigned badge number during the sale. Each bidder (whether an individual or company) must use its own badge number. Badges must be returned at the end of the Sheriff's Sale.

**BIDS MADE AT THE SHERIFF'S SALE CREATE A LEGAL OBLIGATION TO PAY.** Payment is due immediately after the sale closes. If a bidder needs additional time to obtain certified funds, payment may be made within two hours of the close of the sale. If a bidder fails to pay amount bid at the sale, legal action may be filed against the bidder to collect the amount bid, but not paid. (Iowa Code §626.85) Bidders who fail to pay amounts bid at a Sheriff's Sale may be prohibited from bidding at future sales. (Iowa Code §626.80).

Name of Bidder (Please Print): <input type="checkbox"/> Individual <input type="checkbox"/> Company
Name of Company(s) Represented (If any):
Bidder Address:
Bidder Phone Number:
Bidder's Signature (Including Title if Signing for Company):
Deed to be Made Out To (Name of Grantee):
Address Tax Information (For The Deed):
Deed is to be: <input type="checkbox"/> Mailed out <input type="checkbox"/> Picked up
Address for Mailing:

OVER

1400 Big Lake Road, Council Bluffs, Iowa 51501

Administrative Office: 712.890.2200 Administrative Fax: 712.890.2205

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## TO BE COMPLETED BY SHERIFF'S OFFICE PERSONNEL ONLY

Date of Sale: \_\_\_\_\_ Badge Number Assigned To Bidder: \_\_\_\_\_

Name of Person Taking Form: \_\_\_\_\_

Name of Officer Conducting Sale: \_\_\_\_\_

Case Number of Property Bid on: \_\_\_\_\_

Final Bid Order: \_\_\_\_\_

Badge Returned After the Sale:  Yes  No

Winning Bidder:  Yes  No If Winning Bidder Was Money Produced:  Yes  No

PHOTOCOPY STATE ISSUED IDENTIFICATION IN THE AREA BELOW